



CPT® Coding Workshop

Attend this hands-on, refresher workshop designed to improve skills and reduce reimbursement denials.

Course Agenda:

- Improve CPT language skills for more accurate coding ability
- HCPCS and Medicare guidance
- Anatomy of an E&M code
- How to avoid upcoding and downcoding tendencies
- Understanding CPT symbols
- Working with signs, symbols and abbreviations
- Review of body systems and documentation guidelines
- Using comprehensive and mutually exclusive codes
- Fragmenting, bundling, and unbundling of codes
- Coding for sequential procedures
- Take the mystery out of modifier usage
- Correct coding and documentation for prolonged services
- Selecting proper critical care codes
- Performance and interpretation of diagnostic tests
- Determining when to code by time
- Overriding key components when choosing E&M code
- Coding grids for fast and accurate selection of E&M levels of service
- Proper use of add-on codes
- Guidance for Medicare's Correct Coding Policy
- Master challenging coding problems with hands-on exercises

Free E&M coding grids, developed by PMI for accurate selection of E&M level of service codes.

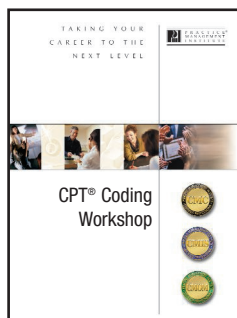
- Receive expert guidance on the proper use of CPT and Evaluation and Management coding, including modifiers and global restrictions.
- Learn how to use the current version of Medicare's Correct Coding Policy.
- Discover how to use symbols and unlisted procedures.

Classroom Presentation:

The instructor will teach the importance of correct coding for accurate physician reimbursement, patient satisfaction, office productivity and efficiency. In class coding exercises will teach participants how to uncover errors such as downcoding and under-documenting.

Who Should Attend:

This hands-on workshop will help experienced physician coding staff master CPT with specialized instruction to expand their current knowledge base and skills.



Course Materials:

Participants must bring a current copy of the CPT coding book to this class. This reference may be purchased at www.pmiMD.com, or by calling 800-259-5562.

CEUs:

CMC, CMIS, CMOM credits: 6

This program has prior approval of the AAPC for 6 CEUs. For participants seeking other CEUs, a certificate of attendance will be provided. Contact your organization's continuing education division for pre-approval and credit guidelines.

Cancellation Policy:

Upon receipt of your registration, classroom seating, program materials, and refreshments are ordered. If you must cancel your registration, please note the following policy: PMI will issue a full refund, less \$20 processing fee if canceling 7+ days prior to program start date, 50% refund 6 days to 48 hrs. in advance. No refund for cancellations within 48 hrs. of program.



People overwhelmingly prefer to learn in a live classroom environment rather than online or text-based

formats. PMI faculty members are seasoned experts drawing from real-world experience. Class participants return to the office prepared to boost performance with heightened skills, tips and tools. Skip the canned presentations and support live training in your area.

About Practice Management Institute®:

Billing errors due to inadequate staff training cost physicians millions of dollars each year in lost income and productivity. For 25 years, Practice Management Institute® (PMI) has taught physicians and staff how to properly navigate complex regulations and secure every dollar rightfully due. PMI programs focus on essential coding, reimbursement, compliance, and practice productivity issues.

Each year, more than 40,000 medical office professionals look to PMI for their continuing education needs.

Live Curriculum and Certification:

Choose from more than 30 seminar topics presented in 400 of the nation's leading healthcare facilities and colleges. Featuring certifications awarded in three administrative areas:

Certified Medical Coder (CMC)SM

Certified Medical Insurance Specialist (CMIS)SM

Certified Medical Office Manager (CMOM)SM

Certification preparatory programs are available through PMI in both Live and Self Study formats.

PMI has certified more than 11,000 medical office professionals across the country.

Practice Tools and Resources:

PMI has a growing selection of practice tools and reference materials available at www.pmiMD.com. Browse through PMI's self-paced learning materials, books, productivity tools and software for your practice. Choose from 25 instructor-led Online Classes – coding, billing and administrative topics, plus 40 modules especially for nursing professionals. You can also post a question on our Discussion Forum or read about our On-site Training or Practice Consultation services.

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