

# PMI CERTIFICATION RENEWAL FORM

**PMI CERTIFICATION:** (check renewals only)     **CMC**                       **CMIS**                       **CMOM**

NAME	PMI ID#	OTHER CREDENTIALS
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CHECK IF THIS IS A NAME CHANGE. PREVIOUS NAME \_\_\_\_\_

HOME STREET ADDRESS	PO BOX OR APARTMENT NUMBER
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CITY	STATE	ZIP CODE
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PHONE NUMBER (       )	CELL PHONE NUMBER (       )
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EMAIL ADDRESS	FAX NUMBER (       )
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EMPLOYER/ORGANIZATION NAME	SPECIALTY
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STREET ADDRESS
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PO BOX OR SUITE NUMBER
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CITY	STATE	ZIP CODE
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MAIN PHONE NUMBER (       )	DIRECT LINE OR EXTENSION NUMBER (       )
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EMAIL ADDRESS	FAX NUMBER (       )
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**PAYMENT OF RENEWAL FEE**

Upon completion of your CEU requirements and prior to the expiration date of your certificate(s), you must apply for recertification in order to keep your credential current. To apply for recertification, submit CEU documentation along with this completed renewal form and a \$75 fee to PMI. If you have more than one PMI certification, include the additional fees as follows: \$50 for the second and \$25 for the third certification when renewing within the same calendar year. For example, if you are renewing three PMI certifications in the same calendar year, the total fee is \$150. Please note that a late fee of \$50.00 is required if the renewal application and fee are received more than thirty days following the expiration date of the certificate(s). PMI accepts VISA, MasterCard and American Express payments online at [www.pmiMD.com](http://www.pmiMD.com). A copy of the web payment receipt should accompany your application. Payment by check, money order or credit card is accepted by mail. If paying by mail, include the payment stub on the bottom of your renewal notice with the renewal form and CEU documentation.

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**CEUs**

LIST ALL CONTINUING EDUCATION ATTENDED AND/OR SUCCESSFULLY COMPLETED THAT IS RELEVANT TO YOUR CERTIFICATE TYPE AND ATTACH COPIES OF YOUR SUPPORTING DOCUMENTATION

DATE	METHOD	CATEGORY	TITLE/SUBJECT	PROVIDER/EDUCATOR	CEUs EARNED	CERTIFICATE ATTACHED
1/1/09	Classroom	IL	SAMPLE ONLY	PMI	3	<input checked="" type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
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**TRAINING TYPE KEY:**

METHOD	CATEGORY	CEU Limit*
Classroom	IL = Instructor led, includes interactive Q&A.	No CEU limit
Webinar	IL = Instructor led, includes interactive Q&A	No CEU limit
Audio Conference	IL = Instructor led, includes interactive Q&A	No CEU limit
Online/web based programs	IL = Instructor led; requires interaction with instructor	No CEU limit
Audio, Video, or Web based Self Study	SS = Self Paced, Independent Study	3 - 6 CEU limit

\*Refer to **EARNING CEUS** document for complete details

**NOTE:**

- Send copies only of your CEU documentation as they will not be returned to you.
- Incomplete or illegible applications will not be processed.
- Faxed renewal applications will not be accepted.
- Contact PMI for complete instructions on how to reinstate a delinquent certification.

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